


PHYSICALLY HANDICAPPED COMPLIANCE APPROVAL

The Office of Structure Design shall be responsible for obtaining the necessary approvals from the Office of the State Architect (OSA) for pedestrian structures we design. The project manager will keep OSA and the District informed in accordance with Section 105.3, Provisions for Physically handicapped Persons, of the Highway Design Manual.

The procedure is as follows:

1. Project managers will see that all handicapped requirements are met during the preliminary and plan development stages. Contact should be made at this point with district project managers to avoid duplicate transmittals to OSA. Updated regulations are available in the Transportation Architecture Branch. It may be necessary to contact OSA to establish basic requirements.
2. When available, checked plans will be submitted to OSA along with an application and a review fee. All such transmittals will be made through the Planning Coordination Section.
3. OSA will review the plans and specifications for compliance and return for corrections.
4. Discrepancies will be resolved with OSA and plans corrected by Design and Specifications. A corrected set of prints and OSA's marked-up set will be sent to the Handicapped Compliance Section of OSA.
5. Project managers are to see that the project tracings are hand carried to OSA for their compliance approval stamp once discrepancies have been resolved.
6. A set of final bid documents (printed plans and specifications) will be sent to the Handicapped Compliance Section of OSA.
7. The Office of Structure Design will send a copy of OSA's final approval to the District.
8. Upon completion of construction, final construction costs will be provided by the Planning Coordination Section to OSA.

Send copies to the District of any submittals to OSA or approvals received from OSA. Any requests for exceptions to handicap standards shall be processed by District.


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Supersedes Memo to Designers 13-2 dated December 1985